

COMPLIMENTARY PARKING PERMIT POLICY

PURPOSE

To establish the policy for the issuance of complimentary parking permits.

POLICY

It shall be the policy of the City that a complimentary Annual Parking Permit may be issued to any person using a personal vehicle for City business, including City employees, at the direction of the Department Head.

In addition, a Master Parking Permit may be issued to any Council Member, Commissioner or Board Member, the City Manager, Department Director, or other department personnel as approved by the City Manager.

The City Manager has the authority to issue either the Annual or Master Parking Permit to any other individual as deemed appropriate.

In all cases, each request must be submitted in writing to the Administrative Services Department and include a justification for the permit.

Adopted - January 24, 1994

Corrected - February 26, 1996

Amended - August 11, 2009